



New Coordinators' Preconference Session

Thursday • August 20 • 2020

Presenter:

David Blumenthal • *NDTAC Technical Assistance Liaison*



**The National Technical
Assistance Center**
for the Education of Neglected or
Delinquent Children and Youth (NDTAC)
neglected-delinquent.ed.gov


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Introductions



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Introductions and Orientation to the Zoom Platform



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Introductions

- In the chat box, share the following:
 - Name
 - State
 - Years/months in current position
- Answer the following question: What book, podcast, series, or movie are you enjoying right now?



Agenda

#

- What Is Title I, Part D?
- What Is NDTAC?
- Getting Started as a Neglected or Delinquent (ND) Coordinator
 - Fundamental responsibilities
 - Areas for coordination and collaboration
 - Strategies for getting started

Relevant section and page numbers from the “New Coordinator’s Handbook” will be listed here.





What Is Title I, Part D?

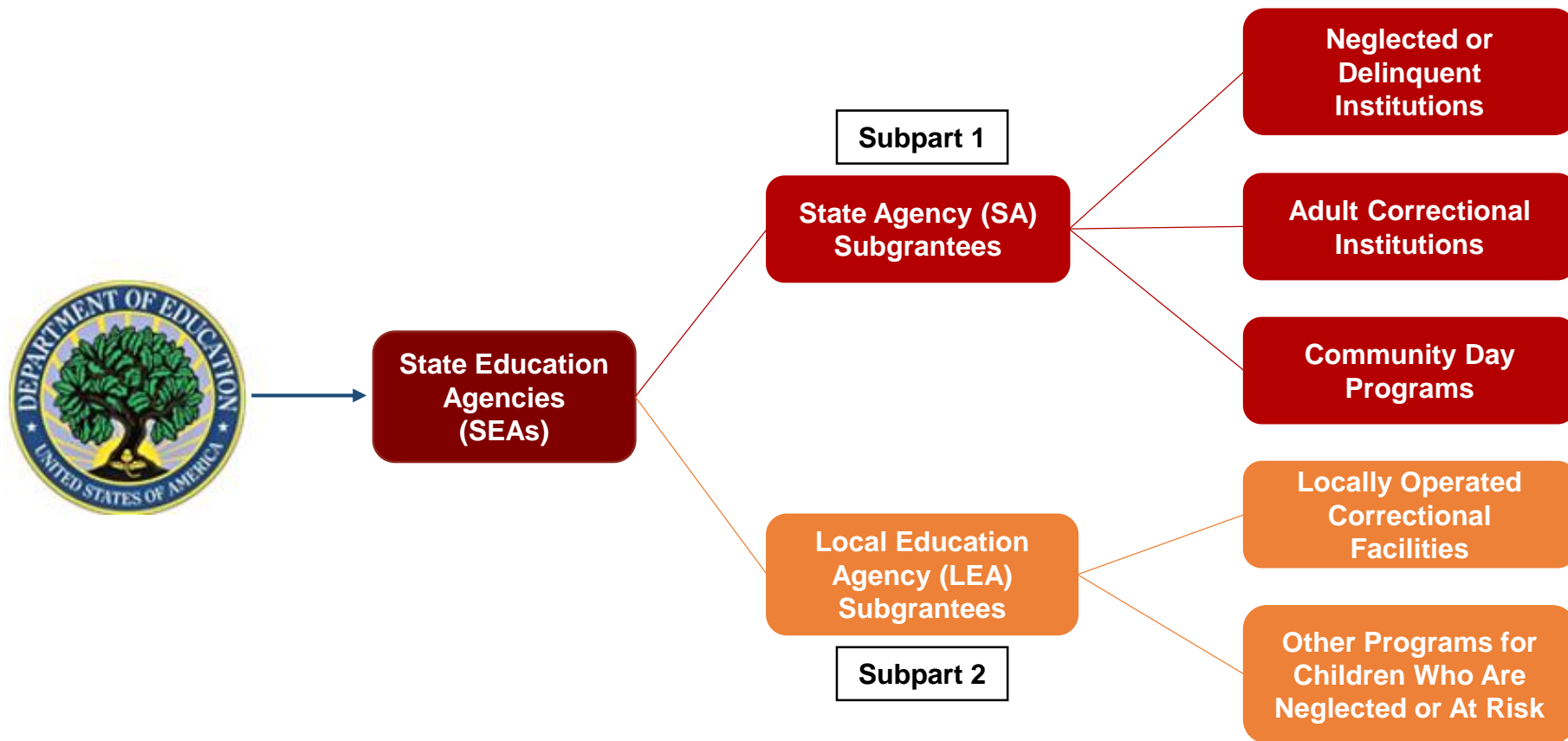


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- Improve educational services for children and youth who are N or D.
- Provide services so that youth who are N or D can successfully transition from out-of-home placement to further education or employment.
- Prevent youth who are N or D from dropping out of school.





Poll Question

What share of your time is dedicated to Title I, Part D?

- Less than 15% full-time equivalent (FTE)
- Between 15% and 25% FTE
- Between 25% and 50% FTE
- More than 50% FTE
- Do not know





What Is NDTAC?



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About NDTAC

- Contract between the U.S. Department of Education (ED) and the American Institutes for Research
- Mission
 - Provide technical assistance (TA).
 - Support program evaluation and data reporting.
 - Facilitate information sharing.



NDTAC Assistance to State ND Coordinators

- Direct TA
 - Through State TA liaisons
 - Through data team (related to the Consolidated State Performance Report [CSPR])
- Peer-to-peer interactions via ND communities
 - Community calls
 - Topical calls
- Products and resources
- Webinars
- Annual national conference
- Listserv
- Websites
 - <https://neglected-delinquent.ed.gov/>
 - <https://ndcommunities.ed.gov/>



Poll Question

What kind of assistance do you plan on accessing or participating in through NDTAC in the next 6 months (select all that apply)?

- Direct TA
- Peer-to-peer interactions through ND communities
- Products and resources
- Webinars
- Listserv
- Access websites





Overview of State Coordinators' Fundamental Responsibilities

Year at a Glance

Reporting and Evaluation: Consolidated State Performance Reporting

Planning and Funding: Annual Child Count



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Year at a Glance: September–February

A State Part D Coordinator's Year at a Glance*

	SA/LEA Action	ED Action	Coordinator Action	
SEPTEMBER				<ul style="list-style-type: none"> MONITOR SUBGRANTEES (SEP – MAY)
				<ul style="list-style-type: none"> SAs and LEAs select count window for the Annual Count
OCTOBER				<ul style="list-style-type: none"> ED distributes Annual Count ("October Count") Survey and guidance
				<ul style="list-style-type: none"> DISTRIBUTE ANNUAL COUNT SURVEYS TO SAs AND LEAs
				<ul style="list-style-type: none"> SAs and LEAs count eligible students within selected count windows
NOVEMBER				<ul style="list-style-type: none"> COLLECT CSPR DATA FROM SUBGRANTEES (NOV – JAN)
DECEMBER				<ul style="list-style-type: none"> COLLECT AND VERIFY ANNUAL COUNT DATA FROM SUBGRANTEES (DEC – JAN)
JANUARY				<ul style="list-style-type: none"> SUBMIT ANNUAL COUNT OF STUDENTS <i>COUNTED</i> TO ED to determine formula counts for allocating Federal funds to the States
				<ul style="list-style-type: none"> VERIFY and SUBMIT DATA ON STUDENTS <i>SERVED</i> (UNDUPLICATED COUNT) VIA CSPR AND EDFACTS TO ED to track student achievement (Jan/Feb)
FEBRUARY				<ul style="list-style-type: none"> ED prepares funding tables based on Annual Count and funds available

Source: <https://ndcommunities.ed.gov/year-glance>.



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Year at a Glance: March–August

A State Part D Coordinator's Year at a Glance*

MARCH				■ PREPARE PART D SA AND LEA APPLICATIONS
APRIL			■	ED announces preliminary awards (April/May)
MAY			■	■ RELEASE PART D APPLICATIONS TO ELIGIBLE SAs AND LEAs
JUNE			■	■ SAs (Subpart 1) conduct Annual Count (average length of stay of at least 30 days on day of count during the calendar year) (Jun – Nov)
JULY			■	■ ED releases Part D funds to the States
AUGUST			■	■ MAKE PART D AWARDS (ALLOCATE PART D FUNDS RECEIVED FROM ED)
			■	■ PREPARE FOR THE ANNUAL COUNT AND CSPP DATA COLLECTIONS (E.G., UPDATE SURVEY FORMS) (AUG – SEP)
			■	■ PROVIDE TRAINING/TECHNICAL ASSISTANCE (T/TA) AS APPROPRIATE TO SUBGRANTEES ON THE ANNUAL COUNT AND CSPP DATA COLLECTIONS (AUG – NOV)
			■	■ PREPARE FOR SUBGRANTEE MONITORING, including setting schedule, updating monitoring protocols, and preparing other related materials

*NOTE: These are guidelines and suggested timeframes. Federal reporting dates vary from year to year, and States adopt different schedules according to their specific circumstances and preferences.

Last Updated: July 2012

Source: <https://ndcommunities.ed.gov/year-glance>.



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Consolidated State Performance Reporting (CSPR)

- Data collection instrument
- Administered annually by ED
- Required measures for Title I, Part D (Section 2.5):
 - Number and types of programs
 - Demographic data of students
 - Student academic/vocational achievement data
 - Student reading and mathematics performance data



ED*Facts*

- ED initiative to collect, analyze, report, and promote the use of high-quality performance data
- Most Title I, Part D data now reported through *EDFacts*
- All CSPR data will eventually be reported through the *EDFacts'* online Education Data Exchange Network Submission System



Understanding the requirements related to data and reporting

- Be familiar with the CSPR measures
- Know your State's reporting requirements
- Understand the Federal reporting cycle

Facilitating the data reporting processes and focus on data quality

- Identify the programs receiving funds
- Develop relationships with the data contacts in your State
- Establish reporting timelines
- Review the data you receive and assess the quality
- Provide training

Use the data you collect

- Analyze data for program quality improvement
- Drive short- and long-term decision making



Resources and Tools for Title I, Part D Data Collection:

- Title I, Part D Data Collection List for SY [School Year] 2018–19
- Title I, Part D Data Collection and Submission Timeline for SY 2018–19
- Checklists for Performing Data Quality Reviews of Title I, Part D Data
- Reporting tools:
 - Creating a Weighted Average Length of Stay
 - Collecting and Reporting Racial Ethnic Data in Seven Categories
 - Reporting Complete Pre- and Posttest Results in Reading and Mathematics

Available at <https://neglected-delinquent.ed.gov/administering-title-1/reporting-and-evaluation>

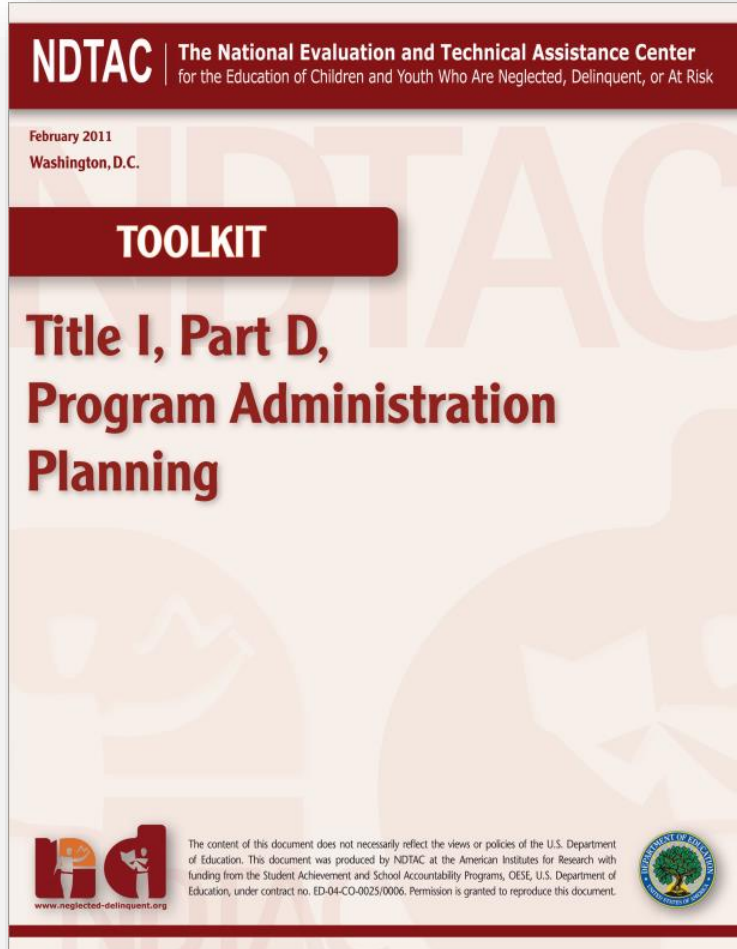


Planning: Overview

Planning involves the following:

- Implementation of your State's overall Title I, Part D program
- Guidance to subgrantees in their planning to ensure alignment with State and Federal requirements





Provides overview of and resources/tools for the following:

- Conducting needs assessments
- Developing and reviewing applications
- Creating formal agreements between agencies

<https://neglected-delinquent.ed.gov/sites/default/files/docs/programAdminPlanningToolkit.pdf>

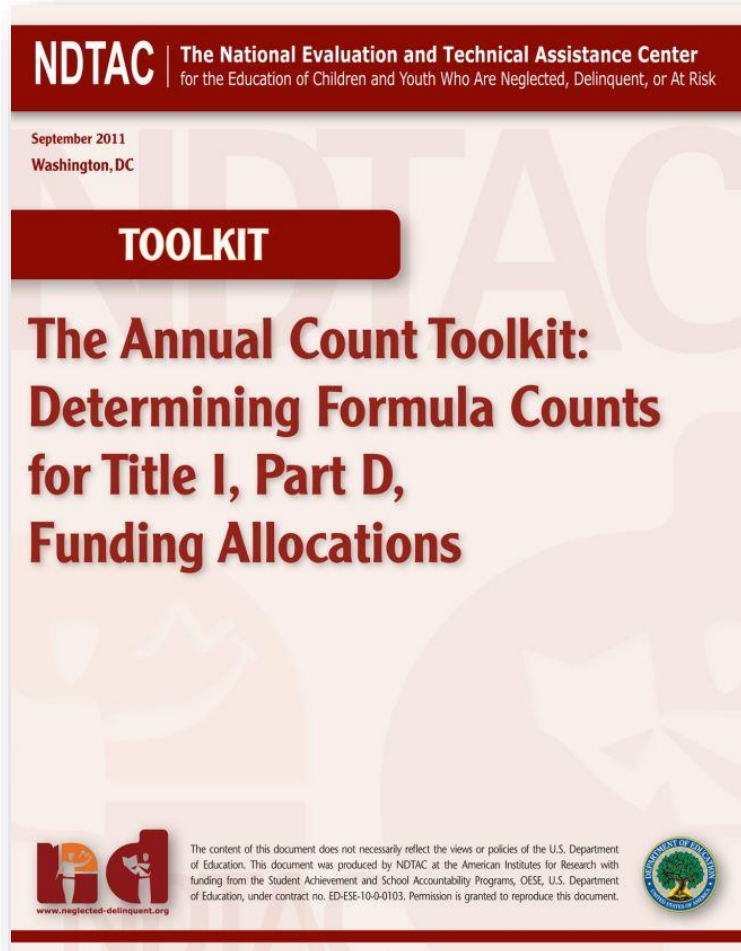


- ED determines the amount of a State's allocations based on the number of students submitted to ED in the Annual Child Count.
- SEAs allocate two types of funds:
 - Subpart 1 funds to SAs based on formula funding
 - Subpart 2 funds to LEAs based on formula funding and/or discretionary grants



- Conduct the Annual Child Count; submit to ED.
- Reserve funds for SEA administration, evaluation, and TA, if necessary.
- Determine SA and LEA eligibility.
- Create SA and LEA subgrantee applications.
- Review SA and LEA subgrantee applications.
- Award allocations to eligible subgrantees.





Annual Count Toolkit

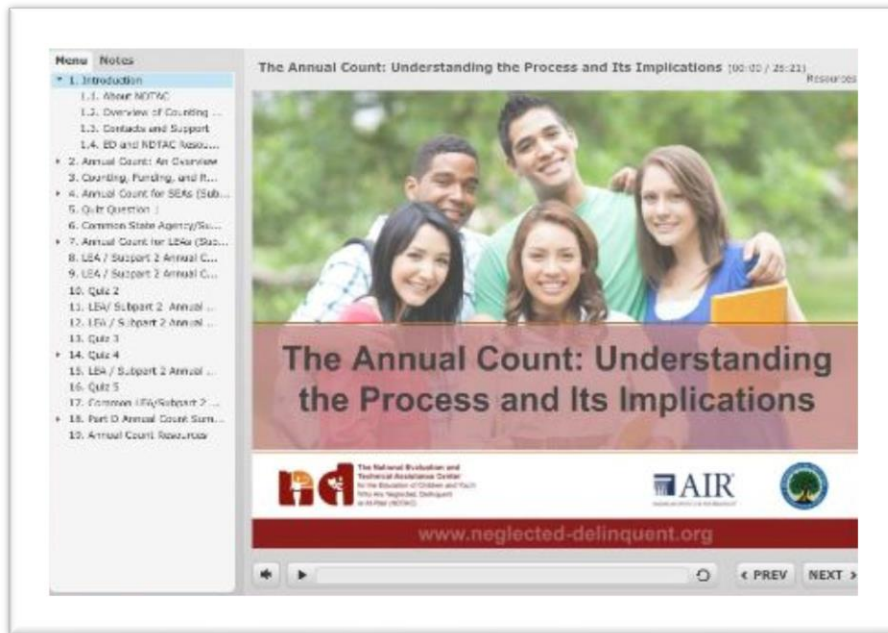
- Annual Child Count overview
- Tools and resources to help coordinators comply with Federal requirements
- Send questions about the Annual Count to NorD-DataFY2021@ed.gov and CC TitleI-D@ed.gov

https://neglected-delinquent.ed.gov/sites/default/files/docs/AnnualCountToolkit_DeterminingFormulaCounts.pdf



Annual Count Module

- Annual Child Count purpose and facility/program eligibility requirements
- Relation to other ED reporting requirements
- SA versus LEA count



<https://neglected-delinquent.ed.gov/resources/annual-count-understanding-process-and-its-implications>



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Section IV of the Handbook covers several important topics.

NDTAC's website has more information to assist you with the following areas:

- Family involvement
- Interagency collaboration
- Safe and supportive learning environments
- Students with disabilities
- Transition

NEW: COVID-19 and Title I, Part D webpage <https://neglected-delinquent.ed.gov/resources/covid-19-coronavirus-information>





Getting Started With Title I, Part D

Pat Frost, Nebraska Department of Education

Colin Usher, Nevada Department of Education

Dottie Wodraska, NDTAC



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What are your strategies for getting started?



What are seasoned ND Coordinator strategies for getting started?



- Learn the law and guidance.
- Communicate with your ED Program Officer and with your NDTAC State TA liaison.
- Network with peers and participate in the community.
- Train and support your subgrantees.

The “New Coordinator’s Handbook” has more information about each of these strategies.



Resources to Get Started

Top five resources to have on hand:

- [New Coordinator's Handbook](#)
- [Title I, Part D, Program Administration Planning Toolkit](#)
- [The Annual Count Toolkit: Determining Formula Counts for Title I, Part D, Funding Allocations](#)
- [U.S. ED, Office of Elementary and Secondary Education Neglected, Delinquent, or At-Risk – Title I, Part D website](#)
- [Resources and Tools for Title I, Part D Data Collection](#)



Resources to Get Started

Top four web pages to bookmark:

- Statute: <https://neglected-delinquent.ed.gov/title-i-part-d-statute>
- Nonregulatory guidance: <https://neglected-delinquent.ed.gov/title-i-part-d-nonregulatory-guidance-introduction>
- ND communities: <https://ndcommunities.ed.gov/>
- OESE Title I, Part D program web page:
<https://oese.ed.gov/offices/office-of-formula-grants/school-support-and-accountability/prevention-intervention-programs-children-youths-neglected-delinquent-risk/>



A photograph of a classroom setting. In the foreground, a young man with dark curly hair, wearing a grey t-shirt, is smiling and looking down at a tablet or notebook. Next to him, an older Black man with glasses, wearing a light blue button-down shirt, is also smiling and looking at the same device. They appear to be in a collaborative learning or teaching moment. In the background, other students are visible at their desks, and there are bookshelves filled with books. A semi-transparent dark teal banner is overlaid across the middle of the image, containing the text "Virtual Conference".

Virtual Conference



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Contact Information

ED, Title I, Part D Program

Website: <https://oese.ed.gov/offices/office-of-formula-grants/school-support-and-accountability/prevention-intervention-programs-children-youths-neglected-delinquent-risk/>

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